

June 15, 2020

Dear Customers and Business Partners,

As cities, states and countries around the world begin cautiously reopening, Buckman's regional offices are working on plans that will safely guide our office employees and sales teams back into the workplace when we are ready to do so. Safety is our #1 value and our top concern. As we plan for reopening, we want to make sure we are making the right decision for our people, our customers and our company. To date, all of our manufacturing facilities are still operating safely and roughly 40% of our workforce is working from home. We continue to work with our customers to meet and exceed their COVID-19 guidelines and expectations for site visits and have even developed industry best practice protocols for safely running trials.

Be assured that we will not rush into this. Our business continuation protocol and the collaboration of sales, logistics, finance and supply chain has provided us with a strong yet flexible framework that is serving our customers without disruption. We will stay the course as long as necessary to continue to keep our people and customers safe and will be flexible when needed to ensure we can continue to conduct business as usual in this new normal.

Each of our regional offices follows the COVID-19 health guidelines and regulations of their local government. In the coming weeks and months, our regional leadership teams will work closely with our COVID-19 Global Task Force to fine-tune their return-to-workplace plans and will continuously evaluate the changing landscape to determine the safest time to implement these plans. We know our customers are doing the same, so we are staying abreast of their plans to ensure the decisions we make continue to support our customers without disruption.

We greatly appreciate our business partnership and know we will successfully navigate this next phase of this storm together. Please check back here for the most recent information and contact your Buckman representative or email [covidsupport@buckman.com](mailto:covidsupport@buckman.com) with any questions or concerns.